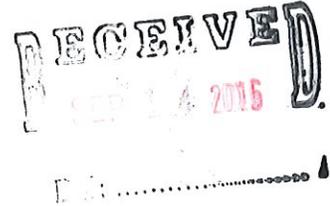


September 14, 2016



Via Facsimile (608-267-2392) and Hand Delivery

Bill Zillmer
Dislocated Workers Unit
Department of Workforce Development
201 E. Washington Avenue, Rm. E100
Madison, WI 53702

Re: GMS Payroll Services, LLC and Graebel Van Lines, LLC
 Layoffs triggering the Federal and Wisconsin WARN Acts

Dear Mr. Zillmer:

This letter is to advise you that GMS Payroll Services, LLC and its affiliate Graebel Van Lines, LLC d/b/a Graebel Moving Services (together "GMS") plan to lay off 50 employees at their Wausau facility, located at 720 3rd Street, Wausau, Wisconsin. These layoffs will be permanent.

GMS expects to separate the 50 employees who will be affected on or around November 14, 2016. November 14, 2016 is the only anticipated layoff date. Employees whose positions are being eliminated will not have bumping rights.

The number of employees affected by this layoff and their job titles are as follows:

<u>Position</u>	<u>Number of Employees</u>
Accounting Clerk II	13
Accounting Specialist	7
Administrative Assistant I	1
Audit Quality Control Specialist	1
Collector	3
Contract Maintenance Specialist	1
Credit Manager	1
GL Accountant	5



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IC Administrator II	1
IC Administration Manager	1
Interstate Accounting Specialist	4
Mailroom Clerk II	1
National Customer Service Assistant	3
Non-Interstate Account Specialist	3
Performance Quality Control Representative	1
Receptionist I	1
Senior National Customer Service Assistant	1

GMS intends to continue to pay the affected employees their regular salary and to provide them with regular benefits for 60 days after providing the employees with the required notice, regardless of when their layoff becomes effective. This letter shall serve as GMS's notice of layoffs to the State of Wisconsin, and is intended to satisfy any federal and state law notice requirements.

You may obtain further information from me at (972) 694-0409 or christopher.preston@graebelmoving.com.

Sincerely,



Christopher Preston
Chief Operating Officer



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