

# **SPIRIT**

*Manufacturing Inc.*

5340 S. Emmer Drive  
New Berlin, WI 53151  
(262)784-4020  
Fax: (262)784-4544

August 31, 2016

**VIA CERTIFIED MAIL RETURN  
RECEIPT REQUESTED &  
REGULAR U.S. MAIL**

Dislocated Workers Unit  
Wisconsin Department of Workforce Development  
P.O. Box 7972  
Madison, WI 53707

**RECEIVED**  
SEP 01 2016

BY: .....

RE: WARN Notice

Dear Sir or Madam:

Due to changing business circumstances, SPIRIT Manufacturing Inc. regrets to inform you that it will be laying off employees at its facility located at 5340 South Emmer Drive, New Berlin, WI 53151. The duration of the layoffs is likely to be permanent, as the facility will be closing. Currently, there are approximately 60 SPIRIT Manufacturing Inc. employees who are employed there and we anticipate laying all of them off. The layoffs are anticipated to occur on or after the close of business on November 18, 2016. However, employees may be employed beyond this date due to business need and the winding down of the operation.

In the event affected employees do not receive a full 60 days' notice, they may receive the appropriate period of continued pay and benefits following their layoffs. Bumping rights are not available. SPIRIT Manufacturing Inc. will maintain required information concerning the layoffs, which will be available upon request.

By copy of this letter, we are notifying the City of New Berlin Mayor David Ament.

We appreciate whatever assistance you may provide to our employees who will be affected by this decision. If you have any questions, please contact Jill Weltzien at 1-262-784-4020.

Sincerely,

Jon Heup  
General Manager  
Spirit Manufacturing, Inc.

CC: City Mayor David Ament, 3805 S. Casper Drive, New Berlin, WI 53151

*An organization built on a foundation of trust, respect, and open communication, applying advanced metal machining technology for the satisfaction of our customers and the enrichment of our employees.*