

Department of Workforce Development  
Employment and Training Division  
Bureau of Apprenticeship Standards  
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Scott Walker, Governor  
Reginald J. Newson, Secretary  
Scott Jansen, Division Administrator

October 16, 2015

TO: State Electrical Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards (BAS)  
608-266-2491, Owen.Smith@dwd.wisconsin.gov

**SUBJECT: State Electrical Apprenticeship Advisory Committee Meeting**

DATE: Monday, October 26, 2015

TIME: **09:30 a.m.**

PLACE: Moraine Park Technical College  
**Room S-111**  
2151 N Main St.  
West Bend, WI  
[Click here for driving directions and map](#)

#### **TENTATIVE AGENDA**

1. Call the meeting to order.
2. Circulate the sign-in sheet. Introduce attendees.
3. Review the roster.
4. **Old Business**
  - a. Review follow-up items from the previous meeting:
    - i. **For action:** approve the minutes.
    - ii. Letter to DSPS
    - iii. Proposed revisions to outreach booklet
    - iv. Proposed revisions to applicant assessment procedures
  - b. How is the administration of the electrical licensing requirements proceeding?
  - c. Apprenticeship Completion Award Program
  - e. American Apprenticeship Grants
  - f. Wisconsin Apprenticeship Summit
  - g. Other

5. **New Business**

- a. Duties of the state committee
  - b. Technical Assistance Guide sessions
  - c. New publications from the WI Advisory Council
  - d. BAS personnel update
  - e. Other
6. WTCS update
7. Review the program participants.
8. Schedule the next meeting.
9. Adjourn.