

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
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Scott Walker, Governor
Reginald J. Newson, Secretary
Scott Jansen, Division Administrator

October 16, 2015

TO: State E&I Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: State Electrical & Instrumentation Apprenticeship Advisory Committee meeting

DATE: Thursday, October 22, 2015

TIME: 10:00 AM

PLACE: Madison Metropolitan Sewerage District
1610 Moorland Rd,
Madison, WI

TENTATIVE AGENDA

1. Call the meeting to order.
2. Distribute the sign-in sheet. Introduce the attendees.
3. **For action:** elect an Employee Co-Chair. Review the roster.
4. **Old Business**
 - a. Review the follow-up items from the previous meeting:
 - i. **For action:** approve the minutes.
 - ii. Job Book for Industrial Electrician
 - b. Apprenticeship Completion Award Program
 - c. WI Apprenticeship Summit
 - d. American Apprenticeship Grant and WAGE\$
 - e. Other
5. **New Business**
 - a. BAS personnel update
 - b. Duties of the state committee
 - c. Technical Assistance Guide sessions
 - d. BAS personnel update
 - e. Other

6. WTCS Update
7. Review the program participants.
8. Schedule the next meeting.
9. Adjourn.