

Department of Workforce Development  
Employment and Training Division  
Bureau of Apprenticeship Standards  
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Scott Walker, Governor  
Reginald J. Newson, Secretary  
Scott Jansen, Division Administrator

September 14, 2015

TO: State Construction Craft Laborers Apprenticeship Advisory Committee  
Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards  
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**SUBJECT: State Construction Craft Laborers Apprenticeship Advisory Committee meeting**

DATE: Friday, September 25, 2015

TIME: 09:30 a.m.

Place: Laborers Training Center  
4633 LIUNA Way  
De Forest, WI  
*Directions: Located just off Interstate 90/94 at the HWY 19 exit*

#### **TENTATIVE AGENDA**

1. Call the meeting to order.
2. Introduce attendees. Distribute the sign-in sheet.
3. Review the current roster.
4. **Old Business**
  - a. Review the follow-up items from the previous meetings:
    - i. **For action:** approve the minutes (*one set from March; one set from April*)
    - ii. The revised ratio was implemented.
    - iii. The revised Exhibit A was implemented.
  - b. Apprenticeship Completion Award Program
  - c. WI Advisory Council
    - i. WI Pre-Apprenticeship Readiness Guidelines
    - ii. Guide to Successful Interviewing in the Skilled Trades
  - d. WI Apprenticeship Summit
  - e. WAGE\$
  - f. Other

5. **New Business**

- a. **For action:** statewide standards for applicant testing.
  - b. Review and discuss the duties of the state committee (*State Standards, Section III*).
  - c. Technical Assistance Guide sessions
  - d. BAS personnel update
  - e. Other
6. Review the program participants.
7. Schedule the next meeting.
8. Adjourn.