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Employment and Training Division  
Bureau of Apprenticeship Standards  
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Scott Walker, Governor  
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September 14, 2015

TO: State Carpentry Apprenticeship Advisory Committee Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards  
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**SUBJECT: State Carpentry Apprenticeship Advisory Committee meeting**

DATE: Monday, September 28, 2015

TIME: 10:00 AM

Place: North Central States Regional Council of Carpenters Training Center  
N2218 Bodde Rd  
Kaukauna, WI

#### **TENTATIVE AGENDA**

1. Call the meeting to order.
2. Introduce attendees. Distribute the sign-in sheet.
3. Review the current roster. Review and discuss membership requirements.
4. **Old Business**
  - a. Review follow-up items from previous meeting:
    - i. **For action:** approve the minutes
    - ii. Crosswalk between ACT and Accuplacer
  - b. Apprenticeship Completion Award Program
  - c. Wisconsin Apprenticeship Summit
  - d. American Apprenticeship Grant (WAGE\$)
  - e. New publications are available from the WI Advisory Council:
    - i. *Pre-Apprenticeship Readiness Guidelines*
    - ii. *Guide to Successful Interviewing in the Skilled Trades*
  - f. Other
5. **New Business**
  - a. **For action:** whether to establish statewide minimum scores for applicant testing
  - b. Review and discuss the duties of the state committee.
  - c. Technical Assistance Guide sessions
  - d. BAS personnel update
  - e. Other

6. WTCS update
7. Review the program participants.
8. Schedule the next meeting.
9. Adjourn.