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Employment and Training Division
Bureau of Apprenticeship Standards
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Scott Walker, Governor
Reginald J. Newson, Secretary
Scott Jansen, Division Administrator

September 02, 2014

TO: State Wastewater Treatment Plant Operator Apprenticeship Advisory Committee
Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: State Wastewater Treatment Plant Operator Apprenticeship Advisory Committee Meeting

DATE: Tuesday, September 16, 2014

TIME: 10:00 AM

PLACE: [Walworth County Sewerage District](#)
975 W Walworth Avenue
Delavan, WI

TENTATIVE AGENDA

1. Call to order
2. Roll call
3. Approve draft minutes of March 19, 2014, meeting
4. **Old Business**
 - a. Review roster: confirm member contact information; recommend new member
 - b. Follow-up items from previous meeting
 - c. Model of Successful Pre-Apprenticeship Programs: Veterans in Piping Program
 - d. Apprenticeship Completion Award Program update
 - e. Outreach update: municipality brochure, Apprenticeship Awareness Toolkit, BAS trade page, & WWOA conf
 - f. Other
5. **New Business**
 - a. BAS personnel update
 - b. **For action:** removing ">1 MGD" from employer minimum qualifications in state standards
 - c. **For action:** proposed minor revisions to state Exhibit A, the template for all apprenticeship contracts
 - d. WI Apprenticeship Advisory Council update: Wisconsin Career Pathway Advisory Subcommittee
 - e. American Apprenticeship Grants update
 - f. BAS continuous improvement efforts: review of State Committee Exhibit As
 - g. Introduction of WorkKeys assessment tool in high schools and potential related changes
 - h. Other
6. DNR Update

7. WTCS Update
 - a. Moraine Park Technical College
 - b. Gateway Technical College
 - c. General
8. Review program participants
9. Next meeting date and location
10. Adjourn