

Points to Remember!

Proper dress contributes to an employee's image by showing commitment to success in his/her field of work.

Work is performed more efficiently when the attire matches the job.

Proper dress contributes to an employee's credibility.

Matching appropriate attire to a job contributes to a safe work environment

and your related instruction site. Be sure to fully try out new footwear before buying, making allowances for extra socks or arch supports that you normally wear. Your toes should be about 1/2 inch from the front. Boots and shoes should be laced completely, fitting snug around the heel and ankle. Your feet carry you all day long. Keep them safe and comfortable!

Through careful planning apprentices and all other employees can use their dress for school and work as an expression of their commitment to be successful in their careers.

Always...

- Wear good quality footwear that is appropriate or required for your trade.
- Wear sunscreen when working outdoors.
- Ensure that clothing is clean and presentable.
- Wear attire that is designated by your code or your sponsor.

Never...*

- Wear shorts, unless approved by your supervisor.
- Wear T-shirts with vulgar or offensive slogans.
- Wear suggestive clothing.

* Check with your employer (or sponsor if you are an apprentice) to be certain of the rules for your trade and workplace.

Participant Signature(s) and Date:
