



# Phlebotomy Technician

## Syllabus/Course Curriculum

### **Program Information**

- Hours: 70 Hours
- Course Length Access: 4 Weeks

### **Program Description**

Phlebotomy Technician program is designed to teach the knowledge in technical and procedural aspects of basic phlebotomy, including collection of blood specimens and venipuncture required to become a Phlebotomy technician. The Phlebotomy Technician Program includes theory and hands-on instruction. The program will teach students the Concepts of Introduction to Phlebotomy & Infection Control, Legal Issues in Healthcare, Introduction to Human Anatomy & Physiology, Phlebotomy Equipment & Supplies, Phlebotomy Procedures, and Phlebotomy Fundamental Essentials. This program is Designed for learner's who want to advance their career, or interested in starting a career in the medical field to become a phlebotomy technician. This is a comprehensive 70-hour program.

## **National Exam Testing Requirements**

**30 venipuncture and 10 capillary sticks**

Assessment Method Type: Objective assessment - multiple-choice, true-false, Unit test, Subjective assessment/Informal observations, Observe students working with partners, Observe students role playing, Dialogue and Discussion, Partner and small group discussions, Whole group discussions, and a Post-test.

**Exam taken with NCCT**

**Textbook**

**Phlebotomy Technician Textbook: Phlebotomy Essentials 6th Edition Woiters**

**Kluwer**

**Quiz & Exams Grading:**

Module 1 : 20 Point Exam  
Module 2: 20 Point Exam  
Module 3: 20 Point Exam  
Module 4: 20 Point Exam  
Module 5 : 20 Point Exam  
Module 6 : 20 Point Exam  
Final Exam: 55 Point Exam  
**Total Points: 175 Points**

**Theory Points:**

Module 1: 4 Points  
Module 2: 2 Points  
Module 3: 2 Points  
Module 4 : 8 Points  
Module 5 : 8 Points  
Module 6: 5 Points  
**Total Points: 25 Points**

**Grading Schedule:**

Theory: 25%  
Quizzes: 120%  
Exam : 55%

**Total: 200 %**

**Course Objectives**

<b>Curriculum Topics Outline</b>	<b>Clock Hours</b>
Introduction to Phlebotomy & Infection Control	6 Clock Hours
Legal Issues in Healthcare	3 Clock Hours
Introduction to Human Anatomy & Physiology	7 Clock Hours
Medical Terminology	4 Clock Hours
Phlebotomy Equipment & Supplies	14 Clock Hours
Phlebotomy Procedures I & II	22 Clock Hours
Phlebotomy Fundamental Essentials	14 Clock Hours
<b>Total Clock Hours</b>	<b>70 Clock Hours</b>

- Describe the role of a phlebotomy technician.
- Discuss the areas of employment of a phlebotomy technician.
- Describe hazards faced by the workers.
- Describe standard precautions.
- Discuss and demonstrate the use of biohazard container in phlebotomy.
- Discuss and describe bloodborne pathogen standards.
- Identify special considerations in phlebotomy.
- Demonstrate techniques of performing venipuncture.
- Demonstrate techniques of performing dermal puncture.
- Discuss functions of human body systems.
- Identify sites of venipuncture.
- Explain chain of infection.
- Discuss latex allergy and prevention.
- Discuss modes of infection transmission.
- Explain breaking of chain of infection.
- Demonstrate hand hygiene.
- Identify and demonstrate the personal protective equipment.
- Select correct personal protective equipment.
- Demonstrate the correct order of wearing personal protective equipment.
- Discuss post exposure to blood borne pathogens.
- Discuss negligence versus malpractice.
- Discuss the standard of care.
- Discuss the basics elements of negligence.
- Discuss and identify patients' rights.
- Explain good samaritan law.
- Explain scope of practice.
- Explain patient self-determination act.
- Discuss and demonstrate patient consents and its types.
- Discuss American with disabilities act (ADA).
- Identify and discuss basic medical terminologies.
- Identify phlebotomy equipment used for performing phlebotomy.
- Identify phlebotomy supplies used for performing phlebotomy.
- Describe correct specimen transport, handling, and processing procedures.
- Apply the knowledge learned to fulfill the job responsibilities of an entry level phlebotomy technician.
- Identify and demonstrate gloves removal techniques.
- Identify and demonstrate bleeding time competency.
- Identify and demonstrate glucose testing competency.
- Identify and demonstrate capillary tube blood collection procedure.
- Identify and demonstrate preparing a blood smear.
- Identify and demonstrate venipuncture using a multisample needle (method).
- Identify and demonstrate venipuncture using a butterfly needle (method).
- Identify and demonstrate venipuncture using a syringe (method).
- Discuss phlebotomy complication.
- Discuss the areas of concerns on phlebotomy.
- Discuss and demonstrate tourniquet test.

- Discuss on how to avoid hemolysis.
- Discuss and demonstrate proper specimen handling techniques.
  - Discuss and demonstrate proper specimen transporting.
  - Discuss the precautions to be considered.
  - Identify and discuss rejection of specimen.
  - Identify phlebotomy test requisition.
  - Discuss and demonstrate blood collection from pediatric and neonates.
  - Discuss and demonstrate blood sugar tests.
  - Discuss and demonstrate blood cultures.
  - Discuss and demonstrate blood collection for legal purposes.
  - Explain and discuss therapeutic drug monitoring.
  - Discuss and demonstrate urine specimen collection.
  - Discuss and demonstrate stool specimen collection.
  - Discuss and demonstrate sputum specimen collection.
  - Discuss and demonstrate throat swab specimen collection.
  - Discuss and demonstrate blood donation procedure.
  - Discuss and demonstrate safety data sheets.
  - Describe incident report.
  - Demonstrate proper documentation skills.
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## Course Topics & Learning Objectives

**Course Name: Phlebotomy 101**

**Module 1: Section 1 Introduction to Phlebotomy & Infection Control**

### **Learning Objectives**

#### **In this module the students will learn**

Introduction & Duties to Phlebotomy Technician

Training, Professionalism, Licenses & Certification

Areas of Employment

Laboratory Departments

Occupational safety and health hazard administration OSHA

What type of hazards do workers face?

Healthcare safety hazards

Latex allergy and prevention

Chain of infection

Modes of transmission

Identifying potentially infectious patients

- Contact precautions

- Droplet precautions

- Airborne precautions

Breaking the chain of infection

Hand hygiene

Personal protective equipment

- Types and functions of PPE

- Selecting PPE

- Order of donning and removing PPE

Standard precautions

What are blood borne pathogens

- What can be done to control the bloodborne pathogens

- Post-exposure to bloodborne pathogens

- Bloodborne pathogen standards

**Course Name: Phlebotomy 101**

**Module 1: Section 2 Legal Issues in Healthcare**

**Learning Objectives**

**In this module the students will learn**

Civil law, Tort law

Negligence vs. malpractice

What is the standard of care?

Basic elements of negligence

Types of damages

Special damage

General damage

Punitive damage

Criminal law, sources of laws, consent & its types, patient abuse & types

Patients' rights

Patient self-determination act, advance directives, false imprisonment

Scope of practice, good samaritan law, and uniform anatomical gift act

American with Disabilities Act (ADA)

## Course Name: Phlebotomy 102

### Module 2: Introduction to Human Anatomy & Physiology

#### Learning Objectives

#### In this module the students will learn

Vascular system

Human Blood & Connective Tissue

Formed Elements & Proportion of Blood

Red blood cell (RBC)

White blood cells (WBC)

Types

Function

Process of Phagocytosis

Platelets

Hemostasis

Stage 1: vasoconstriction

Stage 2: platelet plug formation

Stage 3: coagulation of blood

Blood plasma

Blood serum

Antibody and antigen

Blood transfusion and blood groups

Blood vessels

Arterial system: Function & Structure

Vasodilation

Vasoconstriction

Venous system: Function & Structure

Capillaries: Function

Veins for phlebotomy

Human Anatomy: Introduction to Integumentary system

Human Anatomy: Introduction to Heart

Human Anatomy: Introduction to Pulmonary System

Human Anatomy: Introduction to Skeleton System

Human Anatomy: Introduction to Nervous System

Human Anatomy: Introduction to Urinary System

Human Anatomy: Introduction to Digestive System

Human Anatomy: Introduction to Endocrine System

Body planes

Directional terms

Movement terminologies



**Course Name: Phlebotomy 103**

**Module 3: Medical Terminology**

**Learning Objectives**

**In this module the students will learn**

Medical Terminology

A Alphabet Medical Terminology

B Alphabet Medical Terminology

C Alphabet Medical Terminology

D Alphabet Medical Terminology

E Alphabet Medical Terminology

F Alphabet Medical Terminology

G Alphabet Medical Terminology

H Alphabet Medical Terminology

I Alphabet Medical Terminology

K Alphabet Medical Terminology

L Alphabet Medical Terminology

M Alphabet Medical Terminology

N Alphabet Medical Terminology

O Alphabet Medical Terminology

P Alphabet Medical Terminology

R Alphabet Medical Terminology

S Alphabet Medical Terminology

T Alphabet Medical Terminology

U Alphabet Medical Terminology

V Alphabet Medical Terminology

**Course Name: Phlebotomy 104**

**Module 4: Phlebotomy Equipment & Supplies**

**Learning Objectives**

**In this module the students will learn**

Phlebotomy equipment & supplies

Gloves

Tourniquet

Alcohol pads

Gauze

Bandage

Needles

Needle holder

Sharps container

Evacuated blood collection tubes & tube inversion technique

Blood specimens in phlebotomy

Tube additives

Blood collection color coded tubes

Order of draw

Dermal puncture

Understanding capillary blood

Equipment & supplies required for dermal puncture

Containers

Capillary tubes

Lancet

Warming device

Dermal puncture order of draw

Centrifuge

Specimen processing

**Course Name: Phlebotomy 105**

**Module 5: Phlebotomy Procedures I & II**

**Learning Objectives**

**In this module the students will learn**

Competency checklist 5.1: Gloves removal

Competency checklist 5.2: Bleeding time competency

Competency checklist 5.3: Glucose testing competency

Competency checklist 5.4: Capillary tube blood collection procedure

Competency checklist 5.5: Blood smear

Competency checklist 5.6: Venipuncture using a multisample needle (method)

Competency checklist 5.7: Venipuncture using a butterfly needle (method)

Competency checklist 5.8: Venipuncture using a syringe (method)

**Course Name: Phlebotomy 106**

**Module 6: Phlebotomy Fundamental Essentials**

**Learning Objectives**

**In this module the students will learn**

Venipuncture complications

Areas of concerns

Tourniquet test

How to avoid hemolysis

Specimen labeling

Specimen handling (light, time & temperature)

Specimen transporting

Precautions to be considered

Rejection of Specimen

Test requisition

Blood Collection from Pediatric and Neonates

Blood Sugar Tests

Blood Cultures

Blood Collection for Legal Purposes

Therapeutic Drug Monitoring (TDM)

Urine Specimen Collection

Stool Specimen Collection

Sputum Specimen Collection

Throat Swab Specimen Collection

Blood Donation Procedure

Safety data sheets

Incident report

Module #	Module Title	For Each Module	For Each Module
Module 1 S1	Introduction to Phlebotomy & Infection Control	6 Clock Hours	2 Points
Module 1 S2	Legal Issues in Healthcare	3 Clock Hours	2 Points
Module 2	Introduction to Human Anatomy & Physiology	7 Clock Hours	2 Points
Module 3	Medical Terminology	4 Clock Hours	2 Points
Module 4	Phlebotomy Equipment & Supplies	14 Clock Hours	8 points
Module 5	Phlebotomy Procedures 1 & 2	32 Clock Hours	8 Points
Module 6	Phlebotomy Fundamental Essentials	14 Clock Hours	5 Points
		80 Clock Hours	25 Points