



N57 W13760 Carmen Avenue
Menomonee Falls, WI 53051
(262) 781-8270
FAX (262) 781-0931

November 29, 2021

To Whom It May Concern:

Herker Industries has experienced an increase in business over the last year and anticipates hiring new employees during 2022. We have partnered with the Wisconsin Regional Training Partnership/BIG STEP to facilitate an Entry Level Manufacturing Skills- Machining Certificate program in order to assist us in meeting our workforce needs. Herker Industries is committed to hiring up to 9 successful graduates from this class. To that end, we will be involved in the final selection of the class participants and will also provide monetary resources so the participants can be paid an hourly stipend while in the pre-employment training class.

The openings we plan to fill through this class are machine operators. The primary shifts will be first and second with the starting hourly pay range from \$15-\$17/hr. based on skills and experience.

Please feel free to contact me if you have any further questions at 262-781-8270

Sincerely,

A handwritten signature in cursive script, appearing to read "Sue Neal".

Sue Neal
Human Resources Director