

Introduction to Medical Assisting Course Description

Trinity Education Alliance's Introduction to Medical Assisting teach learners to work side by side with doctors, nurses, and others on the health care team, treating patients from newborns to senior citizens. Learners will demonstrate a blend of varied skills including administrative, technical, communication and interpersonal abilities. After satisfactory completion, learners are qualified for a number of allied healthcare positions where they will be in direct contact with patients, doctors, and other medical healthcare professionals.

Content is divided into seven modules:

PART I: Foundational Knowledge and Basic Science

- ➤ Health care systems and settings
- Medical Terminology
- Basic Pharmacology
- Nutrition
- Psychology

PART II: Anatomy and Physiology

(Prerequisite: Part I: Foundational Knowledge and Basic Science)

- Body structures and organ systems
- > Pathophysiology and disease processes
- Microbiology

PART III: Clinical Patient Care

(Prerequisite: Part II: Anatomy and Physiology)

- General Patient Care
- > Infection control
- > Testing and Laboratory Procedures
- Phlebotomy
- > EKG and Cardiovascular Testing

Part IV: Patient Care Coordination and Education

Part V: Administrative Assisting

Part VI: Communication and Customer Service

Part VII: Medical Law and Ethics



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