

2010-11 Youth Apprenticeship Request for Proposals Frequently Asked Questions

1. **Do we need to collect school administrators' signatures again this year if they are already on file?**

Yes, a representative of each agency participating in the consortium application needs to sign the partnership agreement each year, including the administrator (or designee) of each school district.

Email confirmation "*signatures*" or **E-sign** are preferred and should be sent with the completed grant application.

NEW THIS YEAR, all "*signatures*" **must** be submitted **with** the grant application.

2. **How do we know what Workforce Development Area(s) we belong to?**

Refer to the website and the WDA Map included in the application guidelines Appendix K and/or visit this link <http://dwd.wisconsin.gov/dwdwia/> to see the Workforce Development areas for the state.

3. **Is it all right for a current grantee to change fiscal agents for the new grant?**

Yes. However, any changes made after the grant contract has been signed must go through the DWD auditor. Notification should be sent to:

Nancy Eilks, Auditor
Bureau of Program Management and IT
201 E. Washington, Ave, Room G100
PO Box 7972
Madison, WI 53707-7972

4. **If the other partners such as the CESA, WOW or WDB sit on our STW Council, but do not participate or assist with the YA students/programs. Do we still need their signatures?**

The local partnership agreement page asks for the names and signature of any agency or organization (School District, CESA, or Agency Name) that **actively participates** in the consortium. You should obtain signatures from any agency or organization that **actively participates in the consortium**.