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## Youth Apprenticeship Online Module Topics

Module Titles	Module Topics Final - January 2013
Module 1: Applying Your Knowledge	1 – Academic Knowledge 2 – Career Knowledge 3 – Industry Knowledge 4 - Using Technology & Resources
Module 2: Applying Your Skills	1 – Building Your Skills 2 - Thinking Critically & Problem Solving 3 – Using Technology & Resources
Module 3: Communication is Key	1 – Communicating Effectively 2 – Communication and Customer Service 3 – Communicating Using Technology
Module 4: Working in a Team Setting	1 - Collaborating in a Team 2 - Respecting Differences 3 - Thinking Critically and Problem-Solving
Module 5: Workplace Professionalism	1 - Maintaining Confidentiality 2 – Ethical and Legal Responsibilities 3 – Acting Professionally 4 - Use of Technology
Module 6: Security & Safety at the Workplace	1 - Security Facts 2 – Safety Basics
Module 7: Mentoring -Basics	1 – Being A Mentor 2 – Effective Communication 3 – Learning Styles 4 - Safety and Regulations
Module 8: Mentoring - Child Labor Laws & Emergencies	1 – WI Child Labor Law Review 2 – Emergency Basics