GRANT AGREEMENT BETWEEN
WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT (DWD)
DIVISION OF EMPLOYMENT and TRAINING (DET)
and
Bay Area Workforce Development Board, Inc.
for the
American Recovery and Reinvestment Act – Energy Advocate Summer Youth Project

Grantee Name: Bay Area Workforce Development Board, Inc.	CORe Agency ID: AD
DUNS#: 128271041	
Fiscal Agent:	Grant Period: 06/01/09-09/30/09
Reporting Category: 560R	CFDA #: 17.259

Line Code Name	Line Code Number	Current Grant Level	Grant Change Amount	New Grant Level
ARRA Energy Advocate - Program	0945/2945			$13,530
ARRA Energy Advocate - Admin	0946/2946			$1,353
TOTAL				**$14,883**

Log #: 3210

The Grantee agrees to operate the program indicated above, under the Workforce Investment Act (WIA) Rules and Regulations published August 11, 2000. Other items which become part of this grant include but are not limited to:

- "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments" which is codified at 29 CFR Part 97.
- "OMB Circular A-110" which is codified at 29 CFR Part 95.
- 2009-20010 WIA Local Plan

Further requirements are listed in Subpart B-Administrative Rules, Costs and Limitations, of the WIA Rules and Regulations.

Grantees are also required to comply with applicable provisions outlined in the Division of Employment and Training, Workforce Programs Guide. These documents apply to agencies receiving funds directly or indirectly (as a sub-grantee). This document is available on the DWD website at:
http://dwd.wisconsin.gov/dwdwia/workforce_guide/pdf/wpg_toc.pdf

The grantee agrees to comply with the Recovery and Reinvestment Act (Recovery Act) provisions pertaining to Summer Youth employment, including the expanded youth age limits, as outlined in the ARRA Youth Grant.

The DWD/DET agrees to pay the Grantee allowable costs incurred in the performance of this program up to the awarded amount and not exceeding the awarded amount. All payments are contingent on the availability of federal funds.

Statement of Work – Energy Advocate Summer Project

Purpose
The Energy Advocate Youth Demonstration project, funded with American Recovery and Reinvestment Act (ARRA) funds, is a project that will create a new connection and working relationship with the Wisconsin Energy Conservation Corporation and the Workforce Development Boards (WDBs). Wisconsin Energy

Conservation Corporation (WECC) is the administrator for Focus on Energy, Wisconsin's statewide energy efficiency and renewable energy program.

DWD is making ARRA funds available to 5 WDBs, which were selected based on urban communities with high unemployment rates, to connect disadvantaged young adults to jobs in electrical residential audits/demonstration. Each WDB will receive funding for 2 teams of 2 energy auditors and 1 supervisor position for up to 40 hours of training and 8 weeks of work at 25 hours per week each.

The WDBs will target at-risk youth for these positions and be responsible for the recruitment, enrollment, employment and management oversight of the 10 demonstration teams.

WECC will provide the energy efficiency training, evaluation, household supplies, marketing and energy efficiency expertise to help launch the program. WECC will cover the costs of providing lodging, meals and transportation costs to and from the centralized training.

Youth will be employed to assist individuals in reducing their household's electric usage by giving advice, adjusting equipment and providing simple installation of some energy efficiency measures.

In consideration of the mutual understanding and agreements hereinafter set forth, Bay Area Workforce Development Board, Inc. and DWD agree as follows:

I. SERVICES TO BE PROVIDED BY Bay Area Workforce Development Board, Inc.

a. The agency will be responsible for identifying 4 youth and 1 Team Leader appropriate for this project and reporting participant activity in the ASSET system. The agency will perform a background check on each youth.

b. The agency will cooperate in getting the participants and supervisor to the training in Madison as scheduled.

c. The agency will serve as the employer of record for these youth.

d. The agency will cooperate the WECC in gathering the information needed for the end-of-project summary report, including supervision field notes, retention progress, and reliability and program improvement recommendations.

e. The agency will provide storage space for the materials to be used for the project.

f. The agency will arrange for local calls and scheduling of visits.

II. Budget

The program budget includes payroll costs for team members, supplies to each team and administration broken out as follows:

Payroll:	2 teams of 2 people for up to 40 hours of training plus 8 weeks at 25 hours per week at a pay rate of $10 per hour. .	$9,600
	1 Team Leader for up to 40 hours of training plus 8 weeks at 25 hours per week at a pay rate of $12 per hour. .	$2,880

	Payroll related costs of FICA, Workers Comp and Liability Insurance estimated at $125 per Advocate And $150 per Team Leader.	$ 650
Supplies:	For each team – clipboards, photo IDs, flashlight, cell phone, tape measure, t-shirts and thermal device. $200/team.	$ 400
Program costs		$13,530
Administration at 10%		$ 1,353
CONTRACT TOTAL		$14,883

Approved for the Grantee by:

Grantee Authorized Representative

JAMES M. GOLEMBESKI
Print Name

EXECUTIVE DIRECTOR
Title

July 22, 2009
Date

Approved for the DWD by:

Roberta Gassman, Secretary
Department of Workforce Development

7/19/09
Date

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