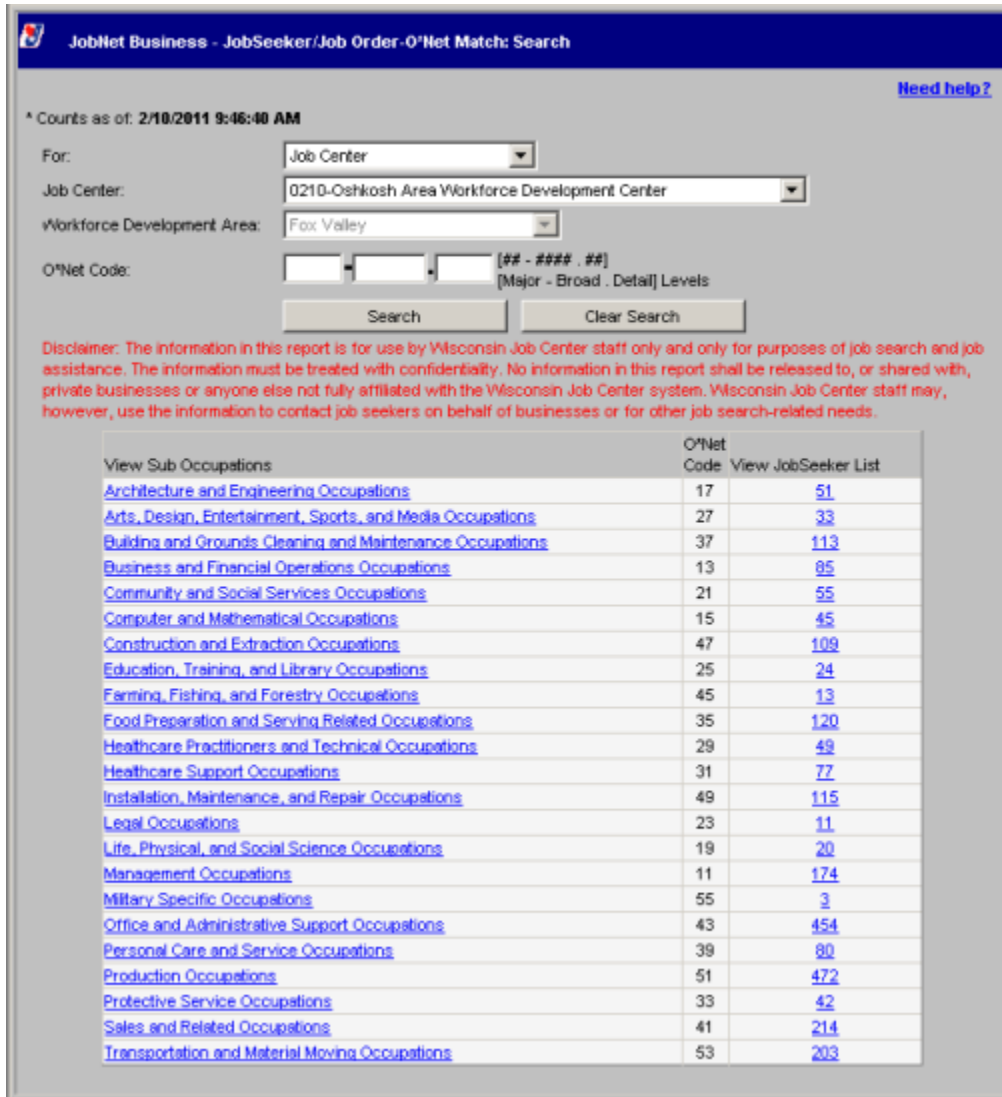


## System Report - Job Seeker Match by O\*NET

This report allows Job Center staff to find job seekers by querying for an O\*NET code. By default the report shows a count of all job seekers in all categories for the Job Center of the staff person logged on.



JobNet Business - JobSeeker/Job Order-O\*Net Match: Search

Need help?

Counts as of: 2/10/2011 9:46:40 AM

For: Job Center

Job Center: 0210-Oshkosh Area Workforce Development Center

Workforce Development Area: Fox Valley

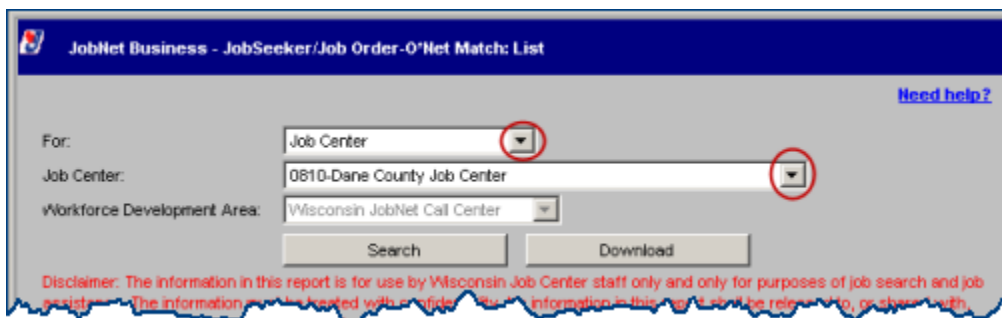
O\*Net Code: [## - ### . ##] Levels [Major - Broad - Detail]

Search Clear Search

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View Sub Occupations	O*Net Code	View JobSeeker List
<a href="#">Architecture and Engineering Occupations</a>	17	<a href="#">51</a>
<a href="#">Arts, Design, Entertainment, Sports, and Media Occupations</a>	27	<a href="#">33</a>
<a href="#">Building and Grounds Cleaning and Maintenance Occupations</a>	37	<a href="#">113</a>
<a href="#">Business and Financial Operations Occupations</a>	13	<a href="#">85</a>
<a href="#">Community and Social Services Occupations</a>	21	<a href="#">55</a>
<a href="#">Computer and Mathematical Occupations</a>	15	<a href="#">45</a>
<a href="#">Construction and Extraction Occupations</a>	47	<a href="#">109</a>
<a href="#">Education, Training, and Library Occupations</a>	25	<a href="#">24</a>
<a href="#">Farming, Fishing, and Forestry Occupations</a>	45	<a href="#">13</a>
<a href="#">Food Preparation and Serving Related Occupations</a>	35	<a href="#">120</a>
<a href="#">Healthcare Practitioners and Technical Occupations</a>	29	<a href="#">49</a>
<a href="#">Healthcare Support Occupations</a>	31	<a href="#">77</a>
<a href="#">Installation, Maintenance, and Repair Occupations</a>	49	<a href="#">115</a>
<a href="#">Legal Occupations</a>	23	<a href="#">11</a>
<a href="#">Life, Physical, and Social Science Occupations</a>	19	<a href="#">20</a>
<a href="#">Management Occupations</a>	11	<a href="#">174</a>
<a href="#">Military Specific Occupations</a>	55	<a href="#">3</a>
<a href="#">Office and Administrative Support Occupations</a>	43	<a href="#">454</a>
<a href="#">Personal Care and Service Occupations</a>	39	<a href="#">80</a>
<a href="#">Production Occupations</a>	51	<a href="#">472</a>
<a href="#">Protective Service Occupations</a>	33	<a href="#">42</a>
<a href="#">Sales and Related Occupations</a>	41	<a href="#">214</a>
<a href="#">Transportation and Material Moving Occupations</a>	53	<a href="#">203</a>

To view job seekers for other Job Centers or Workforce Development Areas, use the drop-down menu to change your selection.



JobNet Business - JobSeeker/Job Order-O\*Net Match: List

Need help?

For: Job Center

Job Center: 0810-Dane County Job Center

Workforce Development Area: Wisconsin JobNet Call Center

Search Download

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Click on the Search button. The system will generate the number of matching job seekers for each O\*Net Category (Sub Occupation). This can take several seconds or minutes, depending on the amount of data to be returned and the speed of your internet connection.

A date and time stamp will be displayed in the upper left corner. If you run this exact report again during the next four hours, the counts will not be updated. This is to avoid problems with the database.

View Sub Occupations	O*Net Code	View JobSeeker List
<a href="#">Architecture and Engineering Occupations</a>	17	<a href="#">124</a>
<a href="#">Arts, Design, Entertainment, Sports, and Media Occupations</a>	27	<a href="#">187</a>
<a href="#">Health and Group Care Occupations</a>	27	<a href="#">26</a>

A Disclaimer about the use of this tool, and the data generated, is displayed. The Job Seeker/Job Order O\*Net Match Report is strictly a **staff tool**. The data generated is only to be **viewed and used by Job Center staff and partners**. **Do not share the report with employers or others, as stated in the Confidentiality policy.**

#### Confidentiality Policy

Information contained in the JobNet Business System or extracted to the Job Center Systems Data Warehouse can be shared with other Job Center partners. Information may not be shared or released to other employers, individuals, groups, or agencies.

Mailing label lists or mailing address lists can be produced using JobNet Business data for use by the Job Center as well as outside groups with an interest in serving the business community (e.g., the Chamber of Commerce, Convention and Visitors Bureau, etc.) and are an appropriate use of the data. Job Centers may charge a cost recovery fee to cover expenses related to producing lists or labels.

Unauthorized release of information is a violation of Department of Workforce Development (DWD), Division of Employment and Training policy and could result in the suspension of access privileges. In addition, unauthorized release of information by employees of the DWD is a violation of work rules and could result in disciplinary action.

Click one of the Sub Occupations links to view a further breakdown of occupations.

**JobNet Business - JobSeeker/Job Order-O\*Net Match: Search** [Need help?](#)

\* Counts as of: 2/9/2011 5:02:36 PM

For:

Job Center:

Workforce Development Area:

O\*Net Code:  -  -  [## - ### . ##]  
[Major - Broad . Detail] Levels

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**Occupations under: Architecture and Engineering Occupations**

View Sub Occupations	O*Net Code	View JobSeeker List
<a href="#">Architects, Surveyors, and Cartographers</a>	17-1	<a href="#">15</a>
<a href="#">Drafters, Engineering, and Mapping Technicians</a>	17-3	<a href="#">82</a>
<a href="#">Engineers</a>	17-2	<a href="#">48</a>

Click on the number link in the View Job Seeker List column to see a list of matching job seekers.

**JobNet Business - JobSeeker/Job Order-O\*Net Match: List** [Need help?](#)

For:

Job Center:

Workforce Development Area:

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Search Results: 7 Row(s) found.

O\*Net Code: **51: Production Occupations**

Contact Info	Address	More Info
Simpson, Homer Email:	742 Evergreen Terrace Springfield, WI 53529	Vet: > 180 days PIN: 5050 WDA: South Central Job Center: 0810 - Dane County Job Center  Candidate Profiles: 0 Last Updated:
Young, Melissa 608-849-9999 Email: linda.williamson@dwd.wisconsin.gov	18765 Prairie Rd Waunakee, WI 53597	Vet: Non Vet PIN: 5920 WDA: South Central Job Center: 0810 - Dane County Job Center  Candidate Profiles: 0 Last Updated:
Trenton, Chad Email: chad.trenton@yahoo.com	1 W Babcock St Verona, WI 53719	Vet: Non Vet PIN: 5071 WDA: South Central Job Center: 0810 - Dane County Job Center  Candidate Profiles: 3 Last Updated: 2/8/2011 1:46:59 PM
Collins, Barnabas Email:	1 Blood Road Madison, WI 53719	Vet: Non Vet PIN: 3463 WDA: South Central Job Center: 0810 - Dane County Job Center

## Customers included in the report:

- Are case managed in ASSET, and have a matching O\*Net code on their customer record, **OR**
- Have a Job Center of Wisconsin registration, and
- Have at least one active Candidate Profile\* on Job Center of Wisconsin with a matching O\*Net code, and
- Have answered 'yes' for the Interests, Training, and Experience question in the Register for Services/Update process.

### Register For Services/Update

**Interests, Training, and Experience:**

\*May the Wisconsin Department of Workforce Development give your contact, career interests, training, and experience information to employers (possibly even your current employer) looking for employees with your career interests, training, or experience?  
 Yes  No

Use 'Back' and 'Continue' buttons to move from page to page.

[<< Back](#) [Continue >>](#)

- \* A Candidate Profile is not the same as having a résumé. The job seeker must have a résumé on Job Center of Wisconsin, and have answered this question 'yes' in Step 6 of the résumé process, in order to have a Candidate Profile.

[Step 1  
Contact Information](#) [Need help?](#)

[Step 2  
Employment Profile](#)

[Step 3  
Work Experience](#)

[Step 4  
Education](#)

[Step 5  
Availability](#)

**[Step 6  
Finish/Activate](#)**

### Finish/Activate

If you have added *all* of your information in Steps 1 through 5, and are satisfied with the way your information appears, select 'Yes'. Otherwise select 'No' and return to Steps 1 through 5 to finish entering your information, or to update or add more detail to your information.

If you're not sure, you can select 'No' then click on the Preview Application or Preview Resume links in the upper right corner of this page. If you are satisfied, select 'Yes' to continue.

\*Are you done entering *all* of your information?  
 Yes  No

\*Do you want Employers to match you to their jobs?  
 Yes  No

[Preview Your Match Profile](#)

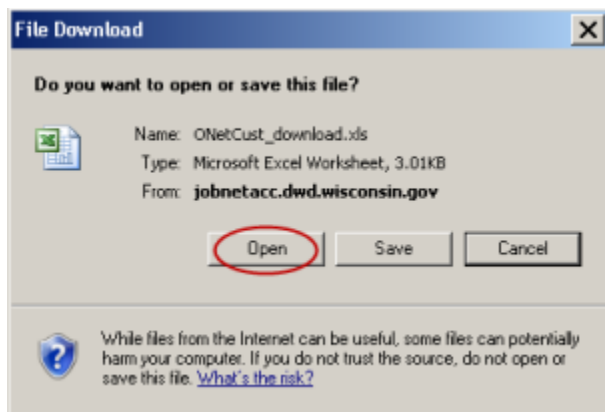
Click on the Preview Your Match Profile button to view your Match Profile as employers will see it.

If you answer 'Yes' to this question, review your Match Profile carefully. If you are not satisfied with the way your information appears, return to Steps 1 through 5 to update or add more detail to your information. Employers will be able to view your Match Profile and contact you by email. Your email address will not be displayed to the employer, and you will remain anonymous unless you decide to respond to the employer's email message. Be sure to keep your email address in Step 1 up-to-date.

If you answer 'No' to this question, employers will not be able to see your Match Profile, will not be able to match you to their job openings, and you will not receive emails from employers.

[<< Back](#) [Finish](#)

Click on the Download button. This message will appear:



Click on the Open button. The data will be downloaded to Excel.

Job Seeker Information for O*Net Code = 51: Production Occupations														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Customer Name	Telephone Number	Email Address	Street Address Line 1	Street Address Line 2	City	State	Zip Code	Zip Code Extension	Veteran Status	PIN	WDA Name	Job Center	Candidate Profiles	Last Updated
Simpson, Homer	608-849-9999	linda.williamson@dwd.wisconsin.gov	742 Evergreen Terrace	Springfield	WI	53529		Ver > 180 days	5050	South Central	0810 - Dane County Job Center	0		
Young, Melissa		chad.trenton@yahoo.com	18765 Prairie Rd	Waunakee	WI	53597		Ver: Non Vet	5920	South Central	0810 - Dane County Job Center	0		
Trenton, Chad			1 W Babcock St	Verona	WI	53719		Ver: Non Vet	5071	South Central	0810 - Dane County Job Center	3	02/08/2011 13:46	
Collins, Bamabas			1 Blood Road	Madison	WI	53719		Ver: Non Vet	3463	South Central	0810 - Dane County Job Center	0		
Jobseeker, Fred			111 28th Pl	Verona	WI	53719		Ver: Non Vet	7090	South Central	0810 - Dane County Job Center	1	02/04/2011 8:04	
Claus, Rudolph			123 Santa Clause Lane	North Pole	IA	55555		Ver: Non Vet	4807	South Central	0810 - Dane County Job Center	0		
Doll, Rag			545 Doll House Lane	Richland Center	WI	53581		Ver: Non Vet	4824	South Central	0810 - Dane County Job Center	0		

12 Wisconsin Department of Workforce Development

13 Division of Employment & Training

14 Query Results - Created on 2/10/2011 7:18:19 AM

15

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17

18

You can also search by part or all of an O\*Net code. **This will speed up the process significantly.** Search for a specific O\*Net code by keyword at [www.onetonline.org](http://www.onetonline.org).

Two digits:

JobNet Business - JobSeeker/Job Order-O\*Net Match: Search [Need help?](#)

\* Counts as of: 2/10/2011 8:12:35 AM

For: Job Center

Job Center: 0210-Oshkosh Area Workforce Development Center

Workforce Development Area: South Central

O\*Net Code: 51 - [ ] - [ ] [## - ### . ##]  
[Major - Broad . Detail] Levels

Search Clear Search

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JobNet Business - JobSeeker/Job Order-O\*Net Match: Search [Need help?](#)

\* Counts as of: 2/10/2011 8:13:34 AM

For: Job Center

Job Center: 0210-Oshkosh Area Workforce Development Center

Workforce Development Area: South Central

O\*Net Code: [ ] - [ ] - [ ] [## - ### . ##]  
[Major - Broad . Detail] Levels

Search Clear Search

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**Occupations under: Production Occupations**

View Sub Occupations	O*Net Code	View JobSeeker List
<a href="#">Assemblers and Fabricators</a>	51-2	<a href="#">122</a>
<a href="#">Food Processing Workers</a>	51-3	<a href="#">13</a>
<a href="#">Metal Workers and Plastic Workers</a>	51-4	<a href="#">101</a>
<a href="#">Other Production Occupations</a>	51-9	<a href="#">370</a>
<a href="#">Plant and System Operators</a>	51-8	<a href="#">3</a>
<a href="#">Printing Workers</a>	51-5	<a href="#">47</a>
<a href="#">Supervisors, Production Workers</a>	51-1	<a href="#">44</a>
<a href="#">Textile, Apparel, and Furnishings Workers</a>	51-6	<a href="#">13</a>
<a href="#">Woodworkers</a>	51-7	<a href="#">16</a>

Three digits:

**JobNet Business - JobSeeker/Job Order-O\*Net Match: Search** [Need help?](#)

\* Counts as of: **2/10/2011 8:16:42 AM**

For:

Job Center:

Workforce Development Area:

O\*Net Code:  -  -  (## - ### . ##)  
[Major - Broad . Detail] Levels

**JobNet Business - JobSeeker/Job Order-O\*Net Match: Search** [Need help?](#)

\* Counts as of: **2/10/2011 8:17:21 AM**

For:

Job Center:

Workforce Development Area:

O\*Net Code:  -  -  (## - ### . ##)  
[Major - Broad . Detail] Levels

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**Occupations under: Printing Workers**

Occupation	O*Net Code	View JobSeeker List
Bindery Workers	51-5011.00	<a href="#">4</a>
Bookbinders	51-5012.00	<a href="#">2</a>
Job Printers	51-5021.00	<a href="#">2</a>
Prepress Technicians and Workers	51-5022.00	<a href="#">13</a>
Printing Machine Operators	51-5023.00	<a href="#">32</a>

6 digits:

**JobNet Business - JobSeeker/Job Order-O\*Net Match: Search** [Need help?](#)

\* Counts as of: 2/10/2011 8:17:21 AM

For:

Job Center:

Workforce Development Area:

O\*Net Code:  -  -  [## - ### . ##]  
[Major - Broad . Detail] Levels

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**JobNet Business - JobSeeker/Job Order-O\*Net Match: Search** [Need help?](#)

\* Counts as of: 2/10/2011 8:18:15 AM

For:

Job Center:

Workforce Development Area:

O\*Net Code:  -  -  [## - ### . ##]  
[Major - Broad . Detail] Levels

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Occupation	O*Net Code	View JobSeeker List
Printing Machine Operators	51-5023.00	<a href="#">32</a>

[Return to Index](#)