

Job Order - Requirements Tab

This tab includes information on requirements the employer has for applicants for this position.

Company Info	Description	Requirements	Pay and Benefits	Details	Job Order Management
Experience and Qualifications: Experience - If applicable, describe the experience needed for this job. <div style="border: 1px solid gray; height: 40px; width: 100%;"></div> <p>Text Limit: 500 Text Entered: 0</p> Qualifications - Describe any other qualifications needed for this job (Skills/Aptitudes, Driving Record, Physical Requirements, Pre-Employment, etc): <div style="border: 1px solid gray; height: 40px; width: 100%;"></div> <p>Text Limit: 500 Text Entered: 0</p> Education and Training: <div style="border: 1px solid gray; width: 100%; height: 15px; display: flex; align-items: center;"><div style="flex-grow: 1;"></div><div style="margin-left: 10px;"><input checked="" type="radio"/> None <input type="radio"/> Desired <input type="radio"/> Required</div></div> <p>As appropriate, enter additional information about the Education Level desired or required in the Education/Training Description field below: Education/Training Description: <div style="border: 1px solid gray; height: 40px; width: 100%;"></div><p>Text Limit: 500 Text Entered: 0</p>If needed for job, enter information about the Licenses or Certifications desired or required in the Professional Licenses/Certificates field below: Professional Licenses/Certificates: <div style="border: 1px solid gray; height: 40px; width: 100%;"></div><p>Text Limit: 500 Text Entered: 0</p></p>					

Experience and Qualifications - Free text boxes are available for entering information on experience or qualifications the applicant must have to be considered for this position. 500 maximum characters may be entered in this field. Watch the handy "Text Entered" counter to see how many characters you have entered.

Education and Training/ Professional Licenses/Certificates – If a specific education level is desired or required, click the dropdown box and choose an education level and then click either the desired or required radio button.

There are two free-text boxes available for entering information on education and training/professional licenses and certificates needed for this position. 500 maximum characters may be entered in this field. Watch the handy "Text Entered" counter to see how many characters you have entered.

Drivers License and Vehicle –

If a drivers license is needed to perform the job, click the **Yes** radio button, then indicate which class license(s) is required or desired, and click the appropriate radio button for each.

Drivers License and Vehicle:
Click on HELP for assistance completing the License and Vehicle section. More Information

Is a Drivers License needed to perform this job? Yes No

If yes:
Indicate the class(es) of License needed:

	None	Desired	Required
Class A - Commercial Motor Vehicle	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class B - Commercial Motor Vehicle	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class C - Commercial Motor Vehicle	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class D - Regular(Auto, Light Truck, Moped)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Class M - Motorcycle	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Indicate the License endorsement(s) needed:

- F - Farm Service (Restricted)
- H - Hazardous Materials
- N - Tank Vehicles
- P - Passenger Vehicle
- S - School Bus
- T - Double/Triple Trailers

Is a personal vehicle required to perform the job? None Desired Required

If an endorsement is needed, click the checkbox for the appropriate endorsement(s).

If a personal vehicle is desired or required to perform the job, click the appropriate radio button. If desired or required is selected, an additional question regarding mileage reimbursement will appear.

Is there a mileage reimbursement? Yes No

Click the appropriate radio button.

*Note: Click the **More Information** button to view license and endorsement information.*

Age Requirements –

Defaults to 'None'. If an age requirement is either desired or required by the employer, enter either a minimum or maximum age, and click the corresponding radio button.

Age Requirements:
Entries in the Minimum Age and Maximum Age fields must comply with applicable state and federal laws.
Minimum age: Maximum age: None Desired Required

If an entry is made in Minimum or Maximum Age, either Desired or Required must also be selected.

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