

Trade Adjustment Assistance (TAA) Participant Checklist For DOL TAA Data Validation and NEG Eligibility Determination

Personal Information you provide may be used for secondary purposes [Privacy Law, s. 15.04 (1)(m)]. Your Social Security Number (SSN) will be used as condition of eligibility for the TAA program. If you do not provide it, your application could result in an eligibility delay/denial.

Participant Name (Last, First, MI)	Social Security Number
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The following documents (which cannot be copied) were examined to verify eligibility. (Check next to item examined. For each document examined show document date, reference number, issuer, and source, as applicable.)

1. Date of Birth: <input type="checkbox"/> Verified with ASSET Record (Manage Customers)	Verified By: <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Driver's License (must include expiration date) <input type="checkbox"/> ID Card <input type="checkbox"/> Other (Describe):
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2. Residence (Address, City, State, Zip Code): <input type="checkbox"/> Verified with ASSET Record (Manage Customers)	Verified By: <input type="checkbox"/> Driver's License (must include expiration date) <input type="checkbox"/> ID Card <input type="checkbox"/> Letter/document addressed to applicant <input type="checkbox"/> Other (Describe):
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3. Eligible to Work in United States: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Verified with ASSET Record (Manage Programs/TAA tab)	Verified By: <input type="checkbox"/> Driver's License (must have a state license number and expiration date, and must be used in addition to SSN Card) <input type="checkbox"/> Social Security Card (must be used in addition to a Driver's license) <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Citizenship Record <input type="checkbox"/> Passport <input type="checkbox"/> Immigrant/Resident Alien Card
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4. Social Security Number: <input type="checkbox"/> Verified with ASSET Record (Manage Customers)	Verified By: <input type="checkbox"/> Social Security Card <input type="checkbox"/> Printout from Public Assistance (i.e., CARES) <input type="checkbox"/> Tax Form <input type="checkbox"/> Pay Check Stub <input type="checkbox"/> Other (Describe):
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5. Selective Service Number: <input type="checkbox"/> Verified with ASSET Record (Manage Programs/TAA tab)	Verified By: <input type="checkbox"/> Internet (www.sss.gov) <input type="checkbox"/> Telephone (847) 688-6888 <input type="checkbox"/> Card
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6. Veteran Status: <input type="checkbox"/> Verified with ASSET Record (Manage Customer/Military status tab)	Verified By: <input type="checkbox"/> DD-214 (issued when exiting military service) <input type="checkbox"/> Eligibility card for VA benefits <input type="checkbox"/> ASSET info (Manage Customers/Military service) <input type="checkbox"/> Other (Describe):
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Date of Birth, Residence, Citizenship, Social Security Number, Selective Service and Veteran status are general eligibility requirements and MUST be verified for all participants.

Documents Examined By:		Date Examined:	
TAA Case Manager Signature	Date Signed	Applicant Signature	Date Signed