

## Form Instructions

### Section 2 Financial Aid Office (FAO) Information

The Financial Aid Office will do the following:

- Complete the following sections:
  - Resources
  - Financial aids (grants and scholarships)
  - Number of credits per semester
- Verify that form received accurately reflects the student's enrollment status.
- Change cost of attendance figures if the average budget amounts do not accurately reflect the student's costs.
- If further explanation is needed, enter comments in the comment box in Section 3.
- Email the form to the DVR email address listed in Part 1. No signature is needed when emailing the form to DVR.

(Rev. 06/2015)