

## Supported Employment Job Development

This service is provided in two parts. The first part is completion of the job development plan where there is agreement about where I will work, how many hours I will work and what type of job I want. I will have regular meetings with the provider and the job development plan will be reviewed every 2 months until I get a job.

I can expect DVR to:

- Give me information about providers for this service.
- Help me choose a provider
- Help me understand what will happen during this service and what I need to do.
- Connect me to my provider
- Answer my questions if I have any during the service.
- Give me a copy of the report if I want one.

I can expect the Provider to:

- Contact me to set up the appointments.
- Talk to me about where I want to meet.
- Ask me where I want to work
- Ask me what information I want to share with others
- Keep my information private
- Ask me about how many hours I want to work.
- Ask me about what kind of job will suit me best.
- Respond to my calls or emails
- Schedule a meeting with the team if I want one
- Ask me questions and complete a plan that describes what kind of job preparation and job search activities will happen.

I am expected to:

- Attend and be on time for any scheduled meetings,
- Answer questions asked during the meetings and participate
- Complete the activities as identified in the plan
- Contact DVR and my provider as agreed.
- I will let my provider or DVR know if I want a meeting with the support team to go over the report.

Link to Reports ([SE Job Development Plan Report / DVR-18034-E](#)); ([SE Job Development Monthly Report / DVR-17039-E](#)); ([SE Job Development Hire Report / DVR-17040-E](#))

[Link to Technical Specifications](#)