

**Wisconsin Division of Vocational Rehabilitation
Policy Manual Updates
Public Hearings April 2009**

This is a listing of the *substantive* policy manual updates that are being proposed for April 2009.

Language added on when confidential information can be shared in the administration of the program:

- Definition and clarification of what is considered in the administration of the program.
- The Client Assistance Program (CAP) is considered in the administration of the program when the client has requested their assistance.
- Why are we making this change? Because DVR has the authority to determine what is considered in the administration of program. The added language will help the user understand when and what information can be released under the administration of the program.

Language changed to clarify the determination of rate of payment:

- The language was clarified on rate of payment determination for services and that “up to” amounts in Addendum B are subject to price comparison.
- Addendum B was updated to reflect that “up to” amounts are subject to price comparison.
- Why are we making this change? Because this language was not clear and caused confusion.

Language simplified in Addendum A for post-secondary training:

- Language regarding necessary approval to attend an out of state or private post secondary school was simplified.
- Why are we making this change? Because the previous language might be restrictive when we could approve attendance for other reasons such as cost effectiveness.

Closure after eligibility determination language added:

- Language was bulleted to help simplify when a case can be closed after eligibility determination.
- For cases where the consumer is no longer eligible language was added requiring supervisor consultation for these instances.
- Why are we making this change? Cases are not *typically* closed as “no longer eligible”. Supervisor consultation for these cases will help ensure we are closing the case out properly.

These changes have been reviewed and supported by both the Policy Academy and the Wisconsin DVR Senior Leadership Team.