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2010 DEC -1 AM 10:12

DIV. OF
VOCATIONAL
REHABILITATION

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
GREAT LAKES INTER-TRIBAL COUNCIL
AND THE
DIVISION OF VOCATIONAL REHABILITATION

**Memorandum of Understanding Between The Great Lakes Inter-Tribal Council
And The Division of Vocational Rehabilitation**

This Memorandum of Understanding (MOU) is entered into by and between the Great Lakes Inter-Tribal Council (GLITC), acting as contract agent for the Section 121 Vocational Rehabilitation projects in the State of Wisconsin, and the Division of Vocational Rehabilitation (DVR). This MOU will continue to assist GLITC and member tribes in providing vocational rehabilitation services to Native Americans with disabilities in Wisconsin.

The parties enter into this MOU in recognition that on-going cooperation between GLITC and DVR will continue to help GLITC to expand and support its Section 121 Programs throughout the State of Wisconsin. The DVR will continue to provide necessary technical services to GLITC to help support its efforts to serve eligible individuals on or near the reservations, including services to Native Americans living in urban areas of the State; e.g., Milwaukee, Madison, Black River Falls.

This agreement describes the joint venture between GLITC and DVR for the period of **July 1, 2010 through June 30, 2011** for the use of **\$350,000** in "Native American Gaming Initiative" funds (NAGI). This agreement will be renewed annually for a twelve (12) month contract by mutual agreement, contingent upon funding availability and achievement of outcome and reporting objectives.

PURPOSE OF AGREEMENT

The objective of this MOU is for DVR to work cooperatively with GLITC in its efforts to provide vocational rehabilitation services to eligible Native Americans with disabilities. A major focus will be for DVR to provide technical assistance to GLITC in expanding its Section 121 Programs by adding additional staff, so all tribal reservations are covered by a vocational rehabilitation counselor(s). Additionally, GLITC will provide staff to DVR's office(s) to serve Native Americans with disabilities in Wisconsin.

The DVR will assist GLITC by providing technical consultation to the GLITC Vocational Rehabilitation Program. DVR will provide consultation and case management training to newly hired staff. The DVR will serve as mentor and trainer for staff hired by GLITC. Additionally, DVR will work closely with GLITC in providing technical assistance related to rehabilitation technology, Windmill training, ongoing support, job coaching, benefits counseling, and other needed support and specialized training which can benefit GLITC's Section 121 Program. These include support to GLITC's administrative and support staff.

The anticipated outcomes will be a fully funded program, which will allow GLITC to add staff to the Section 121-grant program and expand services in the urban areas of Wisconsin. This cooperative relationship will assist both GLITC and DVR to increase employment outcomes for individuals with disabilities. Specifically, employment outcomes in Milwaukee and Douglas County should show a significant increase.

A total of **\$350,000** will be provided under this contract from the NAGI funds to GLITC to accomplish staffing, equipment, travel, supplies and services, and other support services and to ensure that the necessary infrastructure is in place to achieve employment outcomes consistent with the mission, values and strategic priorities of GLITC and DVR. Support services and other fiscal activities are attached.

The contract will not exceed a total of **\$350,000** of combined funds from DVR.

JOINT GLITC/DVR RESPONSIBILITIES

1. Expand outreach.
2. Increase Vocational Rehabilitation services to Native Americans.
3. Target services to Native Americans not living on or near reservations.
4. Enhance training programs.
5. Expand evaluation services and equipment.
6. Improve automation and computer/technology support.
7. Increase counseling "tools" for Vocational Rehabilitation Counselor.
8. Increase knowledge and use of rehabilitation technology.
9. Collaborate and coordinate training for staff. If needed, jointly plan and implement training and staff development activities. The GLITC and DVR will share copies of its program materials with each other, which would be helpful in training staff regarding the implementation of the MOU.
10. Hold quarterly meetings to share information, review program progress and fiscal information, and develop plans regarding collaborative program efforts.
11. As appropriate and when funds are available, attend meetings, conferences, and training sessions which benefit each program's effectiveness in meeting the needs of staff and consumers of GLITC and DVR.

TARGET PERFORMANCE GUIDELINES

1. A stronger partnership and collaboration between DVR and the tribes.
2. Counselors with knowledge of cultural needs, wants, and differences.
3. Reduced number of Native Americans with disabilities declining services.
4. Increase the number of Native Americans successfully completing their Individualized Plans for Employment (IPE).
5. Increase the number of eligible Native Americans with disabilities identified and served.
6. Higher incidence of employment for Native American consumers.
7. An expanded pool of qualified workers.
8. Lower unemployment over time.
9. Greater access to base services, including natural medicine and health services.
10. Increased trust and understanding.

PROJECT FUNDING

Upon the signature of both parties GLITC will invoice DVR monthly for actual and allowed expenditures up to the **\$350,000** contract amount. Invoices will include 100% of expenditure activity for the quarter. Invoices are to include a detailed description of the specific expenditures. The invoices are to be submitted electronically as an attachment of an e-mail message to Lenn Schneider, DVR Budget and Policy Analyst at lenn.schneider@dwd.wisconsin.gov with a copy to Michael Greco, DVR Consumer Services Bureau Director , at michael.greco@dwd.wisconsin.gov within 30 days of the end of the quarter.

Funds encumbered before June 30, 2010 are to be liquidated and a final expenditure report submitted to DVR within 60 days of the contract end date. Funds unencumbered by June 30 or unliquidated before the final expenditure report is due, will revert back to DVR. The GLITC will also

provide DVR with an annual audit, in accordance with federal audit requirements under OMB A-128, showing actual expenditures under the terms of the agreement.

PROGRAM REPORTING

The GLITC will provide DVR with a quarterly program report detailing the progress of the program for the contract year. This program report shall include total number of referrals and employment outcomes. The GLITC is to provide the annual program report to DVR within 30 days after the close of the quarter. Quarter and annual program reports are to be submitted electronically as an attachment of an e-mail message to Michael Greco, DVR Consumer Services Bureau Director, at Michael.greco@dwd.wisconsin.gov within 30 days of the end of the quarter.

SUSPENSION OR TERMINATION

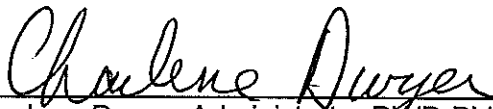
This agreement may be suspended or terminated if funds are not available.

AMENDMENT OF THIS AGREEMENT

All or part of this agreement may be amended at any time by written amendment signed by the Administrator of DVR and the Administrator of GLITC's Section 121 Program. It is acknowledged this agreement is subject to change, if either applicable state or federal laws change. Upon the giving of the required notice, DVR and GLITC agree to negotiate as to the effect the particular federal or state law change will have on the future implementation and continuation of this agreement.

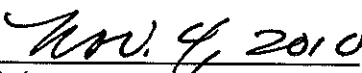
Each party agrees to give the other party written notice within thirty (30) days after becoming aware of any state or federal law changes which may impact upon the performance of either party under this agreement.

As agreed to by the Administrator of the Wisconsin Department of Workforce Development, Division of Vocational Rehabilitation (DWD-DVR), and the Director of Great Lakes Inter-Tribal Council-Section 121 Program.


Charlene Dwyer, Administrator DWD-DVR


Date


Michael W. Allen, Executive Director, GLITC


Date

Justification of \$350,000.00 NAGI Budget (2011)

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Description	Responsible party	Amount
Administrative Staff salary: Coordinate activities, network with governments (federal, state and Tribal) , manage positions and supervise funds. (Outreach salary July-October)	Jeff Muse , Deputy Director Felicia Gorman , Deputy Assistant, (Oralam Caldwell, Lynette Paull)	78,000
Administrative Staff salary: Provide accounting and vouchering services to GLITC 121	Mary Beaudry	8,000
Administrative Staff salary: Manage staff attendance and distance and local supervision coordination. Provide Human Resource training and labor law training for job placement services focusing on Indian Reservation placement	Elaine Allen, DD Family Health. Karen Campbell, Dir. Human Resources.	16,000
Administrative Staff salary: Provide Technical support for Information Technology with field and local VR staff.	Debra Savage, IT Coordinator	8,000
Total salaries		110,000.
Fringe Benefits	All salaries above	45,803
Indirect Costs	37.4% salaries and fringe listed above	58,300
Total s/f/idc		214,103.
Agency Operations	Space Copies Telephone Postage Equipment lease	29,500
Travel: local and some national	Staff listed above	29,397
Total operations		58,897.
Tribal contracts	Oneida, Menominee, LCO VR	62,000
Service Contracts	Placement, public awareness	15,000
Total contracts		77,000.
TOTAL		350,000. 350,000.

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