

## IPE Services Temporarily Interrupted

(Issued November 2004)  
(Reviewed May 2014)

### **Purpose:**

To provide staff with criteria for determining if a case should be temporarily interrupted.

### **Rationale:**

If an individual cannot continue making progress toward achievement of the IPE objective, there are two alternatives: temporarily interrupting services or closing the case. The DVR staff, along with the consumer, need to determine in these situations if the case should be temporarily interrupted or considered for case closure.

### **Criteria for temporarily interrupting services:**

- The IPE is interrupted for a specific unforeseen circumstance.
- The consumer has a plan to resolve the reason for the interruption.
- The consumer has a timeframe for resuming the IPE, usually three to six months from the time the IPE is interrupted.
- The consumer intends to resume the IPE following the interruption.

If the decision is made to temporarily interrupt IPE services, this must be case noted in an IRIS general case note.

If any of the above criteria are not met, the case should be closed and the consumer should reapply for vocational rehabilitation services when they are ready to participate in vocational rehabilitation services.

Consumers should be informed of their responsibility to keep DVR informed of any significant change in their IPE progress.

Exceptions to these criteria are possible based on individual need and circumstances. All exceptions should be documented in the case record with a rationale for the exception.