

Department of Workforce Development  
Employment and Training Division  
Bureau of Apprenticeship Standards  
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Scott Walker, Governor  
Ray Allen, Secretary  
Scott Jansen, Division Administrator

September 26, 2016

TO: State Insulation Worker (Heat & Frost) Apprenticeship Advisory Committee  
Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards  
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SUBJECT: **State Insulation Worker (Heat & Frost) Apprenticeship Advisory Committee meeting**

DATE: Monday, October 3, 2016

TIME: 10:00 a.m.

PLACE: Madison Area Technical College – Commercial Avenue Campus  
2125 Commercial Avenue, **Room 240**  
Madison, WI

#### **TENTATIVE AGENDA**

1. Call the meeting to order.
2. Introduce attendees.
3. Review the current roster.
4. **Old Business**
  - a. Review the follow-up items from the previous meeting:
    - i. **Action:** approve the minutes
    - ii. **Action:** required statewide subjects for Accuplacer and ACT
    - iii. **Action:** required statewide cut-scores for Accuplacer and ACT
  - b. Proposed revisions to CFR 29.30 (AA/EEO requirements)
  - c. American Apprenticeship Grant
  - d. Apprenticeship Completion Award Program
  - e. Other
5. **New Business**
  - a. BAS personnel update
  - b. Become an [Apprenticeship LEADER](#)
  - c. Other

6. Review the program participants.
7. Schedule the next meeting.
8. Adjourn.