

ELECTRIC UTILITY TRADES APPRENTICESHIP ADVISORY COMMITTEE

April 25, 2016

Chippewa Valley Technical College
Eau Claire, Wisconsin

Draft Minutes

Members Present	Employer/Organization
Blenka, Al	Dairyland Power
Chartier, Chris	WPPI Energy
Kumm, Nicholas	Marshfield Utilities
Lorenz, Jim	Madison Gas & Electric Co.
Lukasavitz, Craig (Co-Chair)	IBEW Local 2150
Muench, Mark	Alliant Energy

Members Absent	Employer/Organization
Ardelt, Bruce	Oakdale Electric
Christopherson, Garry (Co-Chair)	Dairyland Power
Jeske, Ken	WE Energies
Leo Diehl	Rice Lake Utilities
Wicklund, Rick	Sun Prairie Utilities

Consultants & Guests	Employer/Organization
Larson, Randy	Chippewa Valley Technical College
O'Sullivan, Kathy	Bureau of Apprenticeship Standards (BAS)
Ecker, Rob	Bureau of Apprenticeship Standards (BAS)
Wehling, Adam	Chippewa Valley Technical College
Nakkoul, Nancy	Wisconsin Technical College System
Smith, Owen	BAS
Zenisek, Hal	WIDS
Zillmer, Ronald	Mid-State Technical College

1. The meeting was called to order at 10:00 a.m. by Co-Chair Craig Lukasavitz, in conformity with the Wisconsin Open Meeting Law.

2. A sign-in sheet was circulated to record those in attendance.
3. The committee reviewed its current roster. Owen will move Jim Lorenz to the Employer side of the committee and contact Rick Wicklund to see if he intends to continue with the committee.

4. **Old Business**

a. Review the follow-up items from the previous meeting:

i. For action: approve the minutes

The minutes of the last meeting were approved.

ii. For action: proposed revisions to state Exhibit A and Job Book for Meter Tech

The Exhibit A was revised to clarify each work process and its suggested tasks. One work processes does not follow that format: "Identify and resolve field problems". The focus group proposed revisions that clarify the work process and tasks.

Ron Zillmer suggested the committee consider keeping categories broad and identify the details in the Job book. This will make the Exhibit A and job book useful to a range of employers.

***Action:** the committee approved the proposed revisions so the focus group can continue with the job book. The final draft of the Exhibit A and the Job Book will be brought to the fall meeting for final review and approval.*

Ron also reported on the status of the Meter Tech paid related instruction. The class is stacked now as the numbers are low. Ron suggested a meeting sponsored by BAS to promote the program to potential employers. He also suggested this occur once the Exhibit A and job book have been updated.

iii. For action: proposed revisions to state Exhibit A and Job Book for Electric Line Worker

The exhibit A contains some obsolete work processes. The focus group is aligning the work processes on the Exhibit A with the table of contents in the Job Book. The updated Exhibit A and job book for Lineworker will be brought to the fall meeting for review.

***Action:** the committee approved the proposed revisions so the focus group can continue with the job book. The final draft of the Exhibit A and the Job Book will be brought to the fall meeting for final review and approval.*

iv. For action: proposed revisions to paid related instruction for Electric Line Worker

Hal distributed a handout outlining the proposed revisions to the paid related instruction. New competencies were developed and the revisions were made to the Pri working document. Learning objectives were not changed and were aligned with the Exhibit A to be delivered in block format. There was discussion on the differences between the programs at CVTC vs. NWTC. Although there may be some differences in delivery, both programs must cover the required competencies.

***Action:** The committee approved a motion to accept the revisions.*

b. Apprenticeship Completion Award Program

The committee noted that the program is not applicable to most utilities because they are public entities, like municipalities, and therefore cannot receive state funds through the program.

c. American Apprenticeship Grant

Owen reviewed that the Bureau received a \$5 million grant to develop registered apprenticeships in Information Technology and Health Care and develop pre-apprenticeship and youth apprenticeship programs and policies to increase the pool of qualified applicants to registered apprenticeship programs.

d. WI Apprenticeship Summit

Owen updated the committee on the progress of action items from the Summit. The Bureau formed a consortium of employers to advise on outreach material and strategies. The consortium recently completed a statewide survey of the attitudes and perceptions towards registered apprenticeship of sponsors, former sponsors, and non-sponsors. The results will direct future outreach efforts.

e. Other

No additional topics were raised.

5. New Business

a. Revisions to BAS website

The home page has new features. Navigation buttons were added for employers/sponsors, apprentices and applicants. News highlights have also been included and will be updated every month or so. Publications, data and events were combined onto one page. The site is now "cleaner" and more user-friendly.

b. Proposed revisions to CFR 29.30

The Federal law is under review and will be updated. This may pose challenges for WI Apprenticeship programs. Once finalized, the State Utility Standards will have to be updated to reflect the changes/updates.

c. Other

No other items were brought forward.

6. WTCS Update

Nancy gave an overview of the 2013/2014 Apprenticeship Completer Report which was included in the meeting materials. Nancy emphasized that statewide apprenticeship enrollments are up about 35%.

Randy Larson reviewed key items from the 4/18/16 WTCS Local Line committee. Randy also reviewed the requirements for the Journey worker Technical Studies degree available to apprentices upon completion. Randy feels there should be more efforts to get the word out on this to current apprentices

Ron Zillmer from Mid-State Technical College questioned the committee on whether the college should add an Electrical Power Distribution (EPD) program. The college currently offers the Electrical

Power Engineering program which covers the generation side of the trade. The course covers coal, gas, hydro etc. It is not a popular program and enrollments are dropping.

7. Program participants included 289 apprentices and 88 sponsors with a contract active or unassigned on April 21, 2016. Moraine Park Technical College reported that 90% of its EPD grads are working in the utility industry.
8. The next meeting date is tentatively scheduled for Monday, October 31, at 10:00 a.m. @ Western Technical College in Mauston.
9. The meeting was adjourned at 1:15 p.m.

Follow up items

- i. BAS will review the roster.*
- ii. BAS will convene a focus group to align the Exhibit A and job book for Electric Line Worker.*
- iii. BAS will convene a focus group to align the Exhibit A and job book for Electric Metering Tech.*

*Submitted by Kathy O'Sullivan, Apprenticeship Training Representative,
and Owen Smith, Program & Policy Analyst,
Bureau of Apprenticeship Standards*