

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
201 E. Washington Ave., Room E100
P.O. Box 7972
Madison, WI 53707-7972
Telephone: (608) 266-3332
Fax: (608) 266-0766
Email: DWDEET@dwd.wisconsin.gov



Scott Walker, Governor
Ray Allen, Secretary
Scott Jansen, Division Administrator

September 15, 2016

TO: State E&I Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
(608) 266-2491; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Electrical & Instrumentation Apprenticeship Advisory Committee meeting

DATE: Thursday, September 22, 2016

TIME: 10:00 AM

PLACE: Waukesha County Technical College
[Q Building, Room 369](#)
800 Main St
Pewaukee, WI

TENTATIVE AGENDA

1. Call the meeting to order. Welcome by Waukesha County Technical College.
2. Introduce the attendees.
3. Review the roster.
4. **Old Business**
 - a. Review the follow-up items from the previous meeting:
 - i. **For action:** approve the minutes
 - ii. **For action:** approve current draft of the Job Book for Industrial Electrician
 - iii. **For action:** approve proposed revisions to paid related instruction for E&I
 - b. Pending revisions to CFR 29.30 (AA/EEO regulations)
 - c. Update on Mechatronics and the American Apprenticeship Grant
 - d. Apprenticeship Completion Award Program
 - e. Other
5. **New Business**
 - a. Become an [Apprenticeship Leader](#)
 - b. Bureau personnel update
 - c. Other

6. WTCS Update
7. Review the program participants.
8. Schedule the next meeting.
9. Adjourn.