

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
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Scott Walker, Governor
Reginald J. Newson, Secretary
Scott Jansen, Division Administrator

September 2, 2015

TO: State Wastewater Treatment Plant Operator Apprenticeship Advisory Committee
Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: **State Wastewater Treatment Plant Operator Apprenticeship Advisory Committee Meeting**

DATE: Wednesday, September 16, 2015

TIME: 10:00 AM

PLACE: Gateway Technical College, IMET Center
2320 Renaissance Blvd, **Room 126**
Sturtevant, WI
[Directions and parking.](#)

TENTATIVE AGENDA

1. Call the meeting to order.
2. Distribute the sign-in sheet. Introduce the attendees.
3. Review the current roster.
4. **Old Business**
 - a. Follow-up items from previous meeting
 - i. **Action:** approve the draft minutes
 - ii. **Action:** review the new website for the program
 - iii. **Action:** review collection systems content in the state Exhibit A
 - iv. **Action:** determine whether to develop a new, statewide program for collection systems
 - v. Outreach opportunities to municipalities.
 - b. Apprenticeship Completion Award Program
 - c. WI Advisory Council update
 - i. WI Pre-Apprenticeship Readiness Program Guidelines
 - ii. Guide for Successful Interviewing for the Skilled Trades
 - d. American Apprenticeship Grant
 - e. WI Apprenticeship Summit
 - f. Other

5. **New Business**
 - a. Review the duties of the state committee (*State Standards, Section IV*)
 - b. BAS personnel update
 - c. Other
6. DNR Update
7. WTCS Update
 - a. General
 - b. Moraine Park Technical College
 - c. Gateway Technical College
8. Review the program participants.
9. Schedule the next meeting.
10. Adjourn.