

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
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Scott Walker, Governor
Reginald J. Newson, Secretary
Scott Jansen, Division Administrator

August 27, 2015

TO: State Steamfitting Apprenticeship Advisory Committee Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: State Steamfitting Apprenticeship Advisory Committee Meeting

DATE: Thursday, September 10, 2015

TIME: 10:00 AM

Place: Local 601 Training Center
1214 Ann St
Madison, WI

TENTATIVE AGENDA

1. Call to the meeting to order.
2. Distribute the sign-in sheet. Introduce the attendees.
3. Review the current roster.
4. **Old Business**
 - a. Review the follow-up items from the previous meeting:
 - i. **Action:** approve the minutes
 - ii. **Action:** review proposed revisions to state Exhibit A's
 - iii. **Action:** review proposed tools for applicant assessments
 - iv. Revised trade titles implemented.
 - v. Revised ratio implemented.
 - b. Apprenticeship Completion Award Program
 - c. WI Advisory Council update
 - i. WI Pre-Apprenticeship Readiness Guidelines
 - ii. Guide to Successful Interviewing in the Skilled Trades
 - d. American Apprenticeship Grant
 - e. WI Apprenticeship Summit
 - f. Other

5. **New Business**
 - a. Review and discuss the duties of the state committee (*State Standards, Section III*).
 - b. Technical Assistance Guide sessions for 2015-16
 - c. Bureau personnel update
 - d. Other
6. WTCS update
7. Review the program participants.
8. Schedule the next meeting.
9. Adjourn.